

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

THURSDAY 20 JULY 2023
7.00 PM

Bourges/Viersen Room - Town Hall
Contact: Charlotte Cameron, Senior Democratic Services Officer,
charlotte.cameron@peterborough.gov.uk, 01733 384628

AGENDA

Page No

- 1. Apologies for Absence**
- 2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Children and Education Scrutiny Committee Meeting Held on 8 March 2023** **3 - 12**
- 4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
- 5. Appointment of Co-opted Members 2023/24** **13 - 16**
- 6. Introductory Report to work of Children's and Education Services** **17 - 20**
- 7. Integrated Front Door** **21 - 50**
- 8. Review of 2022/23 and Work Programme 2023/24** **51 - 68**

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10. Date of Next Meeting

Children and Education Scrutiny Committee – 25 September 2023

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<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

Committee Members:

Councillors: A Shaheed (Chair), Hemraj (Vice Chair), Ahmed, Asif, Bisby, Cole, Fenner, Lane, Rangzeb, Skibsted and Warren

Substitutes: Councillors: Bond, Sabir and Sharp

Statutory Co-opted Members:

Peter Cantley, Statutory Education Co-opted Member Representing the Church of England
Dr Andy Stone, Statutory Education Co-opted Member Representing the Roman Catholic Church

Non-Statutory Co-opted Members:

Parish Councillor Katie Howard, Independent Co-opted Member (non-voting)
Sameena Aziz, Independent Co-opted Member representing the Muslim Communities (non-voting)

Further information about this meeting can be obtained from Charlotte Cameron on telephone 01733 384628 or by email – charlotte.cameron@peterborough.gov.uk

**MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING
HELD AT 7.00PM, ON
WEDNESDAY 8 MARCH 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors L Robinson (Chair), M Farooq, S Farooq, C Fenner, S Hemraj (Vice Chair), S Lane, R Ray, B Rush, A Shaheed, H Skibsted and Statutory Education Co-opted Member Peter Cantley.

Also in attendance: Kira Balogh Youth Council Representative and Eva Woods Youth MP

Officers Present: Jonathan Lewis, Director of Education
Amanda Fitton, Religious Education (RE) Advisor
Ricky Cooper, Assistant Director Fostering, Regional Adoption & Specialist Young People's Services
Charlotte Cameron, Democratic Services Officer

Also Present: Councillor Ray Bisby, Cabinet Advisor to Cabinet Member for Children's Services, Education, Skills, and University

47. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Over, Parish Councillor Michael Samways and Statutory Education Co-opted Member Dr Andy Stone.

Apologies were also received from Cabinet Member Councillor Ayres and Elaine Redding, Executive Director for Children's Services.

48. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

There were no declarations of interest or whipping declarations.

49. MINUTES OF THE CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING HELD ON 12 JANUARY 2023

The minutes of the Children and Education Scrutiny Committee meeting held on 12 January 2023 were agreed as a true and accurate record.

50. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

No call-ins were received.

51. **LOCALLY AGREED SYLLABUS FOR RELIGIOUS EDUCATION (RE) 2023-2028**

The Children and Education Scrutiny Committee received a report in relation to the work of the Locally Agreed Syllabus for Religious Education.

The purpose of the report was to seek approval from the Committee for the statutory syllabus for all schools.

The Director of Education and the RE Advisor accompanied by the Cabinet Advisor for Children's Services, Education, Skills and the University introduced the report and highlighted key points including:

The RE Advisor had been invited to the meeting to support questioning as they had supported the work around the Standing Advisory Council on Religious Education (SACRE) syllabus.

SACRE and RE was a requirement for schools to deliver however there was no nationally set curriculum for RE and the government's expectation was that local authorities engage with various partners to deliver a solid local offer.

The report detailed an updated version of the curriculum with the intent for it to be implemented in the summer of 2023. There had been a lot of hard work from various volunteers who had come together to deliver the syllabus. There had been some national changes within this area and Ofsted had a different focus so the document had evolved to reflect that.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members queried how the SACRE Committee could ensure that there was sufficient exposure to this subject throughout all faith, state and academy run schools. Members were advised that SACRE monitored the curriculum taught in schools, but their remit was limited.
- The RE Advisor advised Members that SACRE reviewed school websites and GCSE results to monitor what had been offered to students and to ensure they were getting what they were entitled to.
- The Director of Education further advised that Ofsted had a role as part of their reviews to encourage a RE subject-led focus and the Diocese also had mechanisms to oversee this.
- Members thanked the Officers and the volunteers who had worked on the syllabus.
- Members were pleased to see inclusion of the 2013 affirmation from the Religious Education Council of England and Wales (RECEW) on page 18 of the syllabus.
- Members asked how the work had drawn from best practice from other locally agreed syllabuses. Members were advised that various syllabuses from across the country had been reviewed and had influenced the final report.
- Members noted the little to no RE training that primary school teachers receive before their first teaching post and referred to the cost of the development and launch of the syllabus.
- Members therefore sought clarification on the long-term commitment to developing high quality RE through local authority staffing appointments. The Officers acknowledged that the financial commitment was relatively small but that the processes and networks were well established across the three local authorities involved.

- Members were advised that there was a commitment to train and include RE within the schoolteacher training provision offer to ensure the syllabus had impact. The RE Advisor followed up and advised that the training programme for the following year would be reviewed.
- Members referred to some incomplete information on pages 24/25 and the limited list of key texts. Members were advised that this was a draft syllabus and the statutory information had been prioritised. There would be further developments before formal publication.
- Members noted that they would have liked to have seen some statistical analysis of non-religious/religious representation across the local authorities to justify its content.
- Members questioned Officers views on whether there should be a national syllabus which was properly resourced. The Officers advised that they did support a national RE curriculum to ensure consistency across schools as it would strengthen the importance of the subject.
- Members queried if the syllabus was adapted across all schools and if students were equally exposed to RE. Members were advised that if the school had followed the recommended hours within the agreed syllabus that they should be providing the same level of education.
- Members noted that each school had been encouraged to think about their curriculum as they would have different priorities so the delivery may differ across cohorts.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to approve the Locally Agreed Syllabus for Religious Education (RE) 2023 - 2028.

52. REVIEW OF THE REGIONAL ADOPTION AGENCY ARRANGEMENTS

The Children and Education Scrutiny Committee received a report in relation to the Regional Adoption Agency Arrangements.

The purpose of the report was to provide an update on the overall progress and achievements of the Regional Adoption Agency for Cambridgeshire and Peterborough.

The Assistant Director Fostering, Regional Adoption & Specialist Young People's Services accompanied by the Cabinet Advisor for Children's Services, Education, Skills and the University introduced the report and key points raised included:

Members had sight of the report prior to the meeting and the Officers were happy to go straight to questions.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members sought clarification on whether the Council had worked with partner organisations to recruit adopters. Members were advised that the Regional Adoption Agency (RAA) took this issue seriously as there were more children with adoption plans than adopters. Options to increase this had been explored with NHS, public health and public service colleagues, through targeted recruitment campaigns and a dedicated marketing officer.
- Members were advised that there was a national push as part of the Care Review but that it was a difficult process and could take two years from an enquiry to a formal assessment.
- Members noted the move to the regional approach and queried if the region was big enough. The Officer advised that the RAA were able to tap into adopters that were recruited and approved across the country.
- The neighbouring authorities were now part of an RAA and relationships had been built to share resources. The performance in placing children with neighbouring authorities was good and the national trend was that adoption was becoming less favourable but in Cambridgeshire and Peterborough we were seeing the opposite because of good practice.
- Members noted the need for improvements in the support provided to avoid breakdowns in adoption placements and queried what the support would look like. The Officer advised that the Adoption Support Fund had been confirmed until March 2025 and the team had taken steps to implement a contingency plan to meet demand.
- The RAA were innovative in relation to adoption support funding and were upskilling their workforce to deliver intervention support themselves.
- Members noted that the Adoption Support Fund (ASF) was a central government fund that identified children and adults that had been affected or touched by adoption, which provided therapeutic support.
- Members queried if the use of the ASF would include the recruitment of specialist and therapeutic staff. The Officer advised that the team had to grow to meet demand which would be done incrementally.
- Members noted that the team also had access to the clinical service that provided specific therapeutic care and a dedicated clinician allocated to the RAA.
- Members were advised that part of the service plan included focus on how to increase therapeutic support and would look to employ another specialist attached to the RAA in the future.
- Members questioned if there was an IT system that matched potential adopters with adoptees and were advised that adopters and children with a care plan are matched through a national platform called Linkmaker.
- The Officer further advised that it was an old-fashioned platform that had to be subscribed too but are innovative and looking at forms of technology to improve.
- Members referred to the number of inquiries and questioned whether those who did not end up applying were recontacted. Members were advised that conversion numbers were low and there were lots of factors that may deter someone from applying. The Officer advised that teams were keeping in touch in various ways.
- Members were concerned about what stage the best interest of the child was considered if there was a prospect of moving them out of area and away from the wider family.
- The Officer advised that a care plan of adoption meant that the court had decided that it was not in the best interest of the child to remain close to their birth family.

Children are only matched with adopters if it met the needs of the child through a vigorous process, which an independent panel would review.

- Members noted that if an adoption order was made it essentially severed the link between the child and their birth family.
- Members were advised that adoption was an extreme and a permanence plan for children which was why various case laws would need to be satisfied before an adoption plan could be enacted.
- Members referred to the retirement of judges in family law within the area and queried if there had been an effect on finalising adoption orders. Members were advised that there had not been a decline in court time for adoption as courts had prioritised it.
- Members thanked Officers for the report and the valuable work they had been doing.
- Members referred to the improvements and the need to reduce placement breakdown and queried whether there was a need for better initial training to support potential adoptive parents deal with complex needs and whether there are benefits in engaging with wider family to support adoptive parents.
- The Officer advised that there would always be room for improvements and that it was not just the adoptive parents that would be involved.
- The Officer further advised that the team constantly reviewed the offer with adopters and that the RAA were audited in May 2022 and the findings were satisfactory. The RAA was governed by a board with an adopted adult and parent that sat on that board so that it can influence the delivery and design of the service.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the contents of the report.
2. Raise any queries with officers.

53. DIRECTORS BREIFING REPORT ON TARGETED SUPPORT, CHILDRENS SOCIAL CARE AND OFSTED UPDATE

The Children and Education Scrutiny Committee received a report in relation to the work on targeted support, children's social care and an Ofsted update.

The purpose of this report was to provide the committee with an overview of Council services, including an update on the expected Ofsted inspection.

The Assistant Director Fostering, Regional Adoption & Specialist Young People's Services accompanied by Cabinet Advisor for Children's Services, Education, Skills and the University introduced the report and highlighted key items including:

Members were advised that the Assistant Director would cover for the Executive Director of Children's services and would answer questions where he could.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members asked what the results of the integrated front door Ofsted visit were and if there were any plans in place to meet their recommendations. Members were advised that the visit had taken place and that the publication of the report was due in May.

- The Officer could not provide detail on the outcomes of the visit as that was subject to the Council receiving the initial letter from Ofsted.
- Members referred to the graphs within the report and the lack of trends and comparisons to previous years or areas. The Committee requested that comparative data be included in future reports.
- Child Protection Plans were an area of curiosity for the service area and were being explored by the safeguarding and quality assurance board.
- Members noted that children in care numbers were going up nationally and the service had seen an increase in demand for complex needs which required specialist support.
- Members referred to section 4.3.3 and the multi-agency action plan and sought clarification on what had been included within that plan. The Officer advised that the Ofsted visit had been on the integrated front door and the team were keen to engage partners in health and education by preparing the action plan prior to the Ofsted visits.
- Members were advised that the plan had been shared with Ofsted in advance of their visit and that it would be cited within the letter. The details of the plan could not be shared with the Committee prior to the publication of the Ofsted letter and report but could be provided as a briefing note after the embargo was lifted.
- Members referred to Missing and Exploitation and sought clarification on whether that could be added to the work programme for next year. The Officer confirmed that this would be a pertinent point as it would also be presented to the Corporate Parenting Committee.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the contents of the report.
2. Note the Focused Visit activity by our regulator, Ofsted.

The Committee also requested that the Executive Director Children's Services:

- Provide the Committee with the comparative data from previous years, for the graphs in sections 4.2.1 to 4.2.5 of the report.
- Include in future reports trends that allow the Committee to compare the data from previous years.
- Provide the Committee with the Multi-agency Action Plan after the Ofsted embargo has been lifted in May.
- Note the inclusion of a Missing and Exploitation (MET) report on the work programme for the 2023-2024 Municipal Year.

54. SERVICE DIRECTOR EDUCATION REPORT AND PORTFOLIO PROGRESS REPORT FOR THE CABINET MEMBER FOR CHILDRENS SERVICES, EDUCATION, SKILLS AND THE UNIVERSITY

The Children and Education Scrutiny Committee received a report in relation to the Service Director report and a portfolio update from the Cabinet Member.

The purpose of this report covered two areas. A portfolio progress report from the Cabinet Advisor for Childrens Services, Education, Skills and the University and provided an outline of the latest position on Education in Peterborough across a range of the council's statutory duties.

The Director of Education accompanied by Cabinet Advisor to for Children's Services, Education, Skills and the University introduced the report and highlighted key items including:

The revised data for results had shown significant improvements and was a credit to the work of teachers, students and those within the education sector.

The Children and Education Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the decrease in writing standards for Key Stage 2 and sought clarification on what would be done to improve that. The Director advised that this had been a challenge and was one of the priority areas.
- There had been a forensic focus the improvement in writing and that there had been a focus on reading during the pandemic as it could be dealt with better remotely.
- Members noted that in the context of the cohort, writing had improved dramatically. However, there would need to be more data before a trend could be identified. There had also been work with the Education Endowment Foundation who were providing support in that area.
- Members noted that writing continued to be a problem as students were not getting enough practice across all stages.
- Members were encouraged by the improved Key Stage 2 pupil outcomes and requested that the Officer provide data on how this was broken down by gender, pupil premium, SEND pupils and pupils who belonged to different ethnic groups.
- The Director advised that disadvantaged pupils had done better relative to the national picture, the gap between girls and boys had been larger in Peterborough and children with education health and care plans were lower.
- Members noted that the data had highlighted that English Additional Language (EAL) pupils were performing well.
- Members questioned how attainment and progress varied between academy and local authority-maintained schools. Members were advised that the gap at KS2 had been 6% and was higher in maintained schools.
- Members asked what the strategy would be to continue the improvement patterns and priorities. Members were advised that action plans for primary and secondary education were being developed and would form part of the Cabinet Member's education review.
- Members referred to school place provisions and sought clarification on what checks were done to ensure that there was sufficient space and resource for additional places.
- Members were advised that there were several steps taken that included an initial admission number (IAN) where there was a space calculation of the area of the school.
- Members congratulated teachers and students on their efforts to improve the education results in Peterborough.
- Members noted that there were 189 children in out of city or independent provision and that Officers wanted to decrease that reliance.
- Members were advised that children within that group had highly specialist needs, and the support could not be provided within the city.
- Members referred to the children who were waiting for a placement in specialist provision and were advised that some were doing well in mainstream education but would eventually need to move into more specific provision.
- The Officer advised that additional provision would be put in place and that special schools would be expanded to provide the right provision within the city.
- Members noted that schools were finding it difficult to deal with children in mainstream school who should be attending special provision.

- The Committee requested that the Director inform them of how many special schools provision places the authority has for pre-school aged children.
- The Committee also requested the figures for how much was spent on fighting tribunals for specialist cases.
- Members acknowledged the government response to the green paper that concluded that the tribunal system needs to be reviewed
- Members noted that Peterborough was 4% away from the national average and queried what was done to ensure momentum. The team were working on a primary and secondary plan which would focus on reading, literacy, numeracy and behaviour.
- Members requested that BAME students be included in the data provide relating to pupil outcomes.
- Members were advised that the new head of SEN had been working on the ordinarily available provision work programme which was the expectations on mainstream schools.
- Members referred to the listening events on page 132 and praised the work of the Officers for capturing those views.
- Members noted that this engagement would continue, and developments would be shared with family voice.
- The Cabinet Advisor highlighted the improvement on SEND services as they had attended the reading and writing forum and thanked the work of the teachers, students, family and the council team.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the contents of the report.
2. Support Elected Members and Officers in their work to support and challenge schools to improve standards of attainment and rates of progress for children in Peterborough early years settings and across our schools and colleges.

The Committee also requested that the Director for Education:

- Provide the Committee with the improved KS2 pupil outcomes data broken down by gender, pupil premium, SEND and BAME.
- Inform the Committee of how many special schools provision places the authority has for pre-school aged children.
- Share with the Committee the Government's response to the Green Paper alongside the cost per year for fighting tribunals for specialist placements.
- Provide the Committee with the Primary and Secondary action plans as part of a future report.
- Include in the next Service Director Report the CPD activity and schemes that the team provides.

55. FORWARD PLAN OF EXECUTIVE DECISIONS

The Chair introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

- Members noted that the Clare Lodge report had been deferred and requested it be added to the work programme for 2023-2024.
- The Werrington Fields decision was on hold while the Department for Education provided advice on the section 77 implications of the decision.

AGREED ACTIONS

The Children and Education Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

The Committee also requested that the Clare Lodge Report be put on the work programme for the 2023-2024 Municipal Year.

The Chair thanked the Committee and noted that they had enjoyed chairing and being a part of the committee for 4 years.

The Committee thanked Cllr Robinson for her for her time as Chair of this committee and praised her diligence and thorough understanding of the reports. They also thanked her for her support to members before and during meetings that had helped the Committee to understand and adequately scrutinise the Children and Education services in Peterborough.

CHAIR

Meeting began at 7.00pm and ended at 8.27pm

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No.5
20 JULY 2023	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Finance and Corporate Governance	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel.01733 384628

APPOINTMENT OF CO-OPTED MEMBERS 2023-2024

RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Sameena Aziz as a Co-opted Member with no voting rights to represent the Muslim Community for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Sameena Aziz as a Non-Voting Co-opted Member for the municipal year 2023/24 to the Children and Education Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.

2.2 This report is for Children and Education Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 **Independent Co-opted Members**

4.2 **Sameena Aziz - Muslim Community Representative**

Sameena has been an Independent Co-opted Member of the Committee since July 2021.

Sameena has expressed an interest in continuing as a Co-opted Member and committee members have also expressed an interest in retaining Sameena as a Co-opted Member.

Sameena has over 20 years of experience in education across different key stages and disciplines, having retired four years ago as a principal of a secondary school and having successfully managed several Ofsted inspections. Sameena is currently the Principal of the Education Learning Hub, supporting learners in Mathematics, English, exam preparation skills, developing reasoning, problem solving and study skills. Sameena has worked with many community groups over the past fifteen years in Peterborough and is a founding member of the Muslim Council of Peterborough. Sameena is also an independent researcher.

It is therefore proposed that the Committee approve the appointment of Sameena Aziz as a Co-opted Member of the Committee to represent the Muslim Community of Peterborough for this municipal year.

5. **NEXT STEPS**

- 5.1 If the Committee agree to appoint the above nominations as co-opted members of the Children and Education Scrutiny Committee from 20 July 2023, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights.

6. **CONSULTATION**

- 6.1 None

7. **ANTICIPATED OUTCOMES OR IMPACT**

- 7.1 The inclusion of Co-opted Members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

8. **REASON FOR THE RECOMMENDATION**

- 8.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 *The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work*

9. **ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 N/A

10. IMPLICATIONS

10.1 Financial Implications

Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

10.2 Legal Implications

There are no legal implications in respect of what is proposed.

10.3 Equalities Implications

Members were keen to ensure that the Committee membership is as inclusive as possible.

10.4 Rural Implications

The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

10.5 Other Implications

- 10.5.1 The appointment of a Co-opted Member representing the Muslim Community will ensure that the voice of the Muslim Communities is reflected.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 None

12. APPENDICES

- 12.1 *None*

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE MEETING	AGENDA ITEM No. 6
20 JULY 2023	PUBLIC REPORT

Report of:	John Gregg Executive Director Children and Young People's Service	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Cabinet Member for Children's Services, Education, Skills and the University	
Contact Officer(s):	Chris Baird Interim Service Director Education Gary Jones Interim Service Director Targeted Support and Safeguarding	Tel. 07920 160740

INTRODUCTORY REPORT TO WORK OF CHILDREN'S AND EDUCATION SERVICES

RECOMMENDATIONS	
FROM: John Gregg, Executive Director	Deadline date: N/A
<p>It is recommended that Children and Education Scrutiny Committee</p> <ol style="list-style-type: none"> 1. Consider the report and agree agenda items for the committee for the 2023/24 work programme. 2. Members request further information as required, and additional items for work programme. 	

1. ORIGIN OF REPORT

1.1 This report was requested by Children and Education Scrutiny Committee members at the Annual Work Programming meeting.

2. PURPOSE AND REASON FOR REPORT

2.1 The report provides an overview of Children's Services which includes Education Services and some areas of focus to enable the Children and Education Scrutiny Committee to determine agenda items for 2023/24.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

1. Children's Services including
 - a) Social Care of Children;
 - b) Safeguarding;
 - c) Children's Health and;
 - d) Targeted Youth Support (including youth offending).

2. Education, including
 - a) University and Higher Education;
 - b) Careers; and
 - c) Special Needs and Inclusion;

2.3 This report links into all areas of the Children In Care Promise.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 Children's Services in Peterborough includes education services, early help, children's safeguarding services, corporate parenting, and services to care leavers and Youth Offending services. 0-25 services for children and young people with disabilities sit within Adult Services, services focused on 16+ years old education and skills, including work with the University, adult and community learning sit within Economy and Place.

4.2 From 1 July 2023 John Gregg has taken up the role of Director of Children's Services for Peterborough. This coincides with many of the services separating from the shared arrangement with Cambridgeshire. Significant work is taking place to establish Peterborough's services in their own right, including making staffing appointments.

4.3 The range of services within Children's Services deliver Peterborough's statutory duties in relation to children and families, education. They include the following:

- Early Help and Targeted Support
- Safeguarding including the work of the Integrated Front Door/Multi Agency Safeguarding Hub
- Services for children in need and children in need of protection
- Corporate parenting services focusing on children in care
- Services for care leavers
- A range of services to support work on child exploitation, contextual safeguarding, county lines and other risks to children
- Quality assurance
- Support for the local safeguarding board
- Early Years services that support the provision and quality of childcare and early years settings such as nurseries and playgroups, as well as supporting the take up of places, holiday activity opportunities
- School Admissions
- Elective Home Education
- School sufficiency of places, including planning for places and commissioning capital schemes
- Relationship with schools and academies and promotion of good education outcomes for all children, including the most vulnerable.
- Virtual School for children in care, and those with a social worker
- Special Educational Needs or Disabilities (SEND)
- Alternative Provision for children
- Services for inclusion including Attendance, Children Missing Education
- Music Hub

4.4 Services are delivered to meet statutory duties underpinned by legal requirements and set out in various acts including the Children Act 1989, Children (Leaving Care) Act 2000, Safeguarding Vulnerable Groups Act 2006, Children and Young Persons Act 2008, Children and Families Act 2014, the Human Rights Act 1988, a number of Education Acts, and statutory guidance such as Working Together to Safeguard Children, SEND Code of Practice 0 to 25 years, Keeping Children Safe In Education.

- 4.5 Services for safeguarding and early help, education, SEND, Youth Justice, and including those commissioned, led, and delivered by partners are subject to inspection from Ofsted and also from the Care Quality Commission. These are significant and in-depth inspections with associated visits, reviews, and an Annual Conversation with Ofsted every year to discuss how Peterborough services are being led, developing, performing, and being supported by the whole organisation and partnerships. The role of scrutiny to support this is important to enable Peterborough services to be delivered effectively.
- 4.6 There are a number of annual or regular reports on different service areas which the local authority is required to produce. It is suggested that these are considered by scrutiny as part of its ongoing programme of work. These include:
- The annual report on the work of the Virtual School
 - Annual report for Adoption
 - Annual report for Fostering
 - Admissions code
 - Annual report of work of the Corporate Parenting Committee
- 4.7 Areas of potential focus for scrutiny committee are put forward below, informed by the current service performance, the improvement work necessary, and also the potential for inspections to take place over the next year to 18 months. These include topics set out below with suggested months:
- Peterborough's Integrated Front Door and progress against the Ofsted action plan - July 2023 with an update to come March 2024
 - Update on Clare Lodge September 2023
 - SEND overview, including area inspection framework September 2023
 - Peterborough's Early Help Offer for children and families and the delivery of this November 2023 This is to allow the permanent Head of Service to be appointed and move forward with their service plan. The experiences and progress of children who need support and protection. *date to be determined.*
 - A range of services to support work on child exploitation, contextual safeguarding, county lines and other risks to children. *date to be determined.*
 - Family Safeguarding model *date to be determined.*
 - Peterborough's self-assessment for Special Educational Needs and Disabilities and Alternative Provision - November 2023
 - Education outcomes for children in Peterborough - November 2023
 - Attendance including Peterborough's response to national guidance, children missing education, elective home education - January 2024

5. CORPORATE PRIORITIES

- 5.1 The topics covered through the work programme for committee contribute to the Corporate Strategy and Priorities. Each topic will be directly linked to the relevant priority areas when they are presented via a report to the committee.
1. Our Places & Communities
 - Lives and Work
 - Health and Wellbeing
 2. Prevention, Independence & Resilience
 - Educations and Skills for All
 - Adults
 - Children

There is no impact on the carbon emissions of the local authority. This report relates to BAU for the service.

6. CONSULTATION

6.1 Potential agenda items for the year were discussed at an agenda setting meeting on 15 June 2023. This has informed the report.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 The forward plan for the work of the committee is established for 2023/24.

8. REASON FOR THE RECOMMENDATION

8.1 To enable the Children and Education Scrutiny Committee to have a work programme that enables the Committee to effectively carry out its scrutiny function on key areas that affect the lives of children, young people, and their families.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 None considered.

10. IMPLICATIONS

Financial Implications

10.1 No financial implications resulting directly from this report.

Legal Implications

10.2 No legal implications resulting directly from this report.

Equalities Implications

10.3 No equalities implications resulting directly from this report.

Children in Care and Care Leavers

10.4 Children in Care and Care Leavers are considered throughout this report but there are no implications.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 N/A

12. APPENDICES

12.1 N/A

CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 7
20 JULY 2023	PUBLIC REPORT

Report of:	John Gregg, Executive Director for Children and Young People's Services	
Cabinet Member(s) responsible:	Cllr Lynne Ayres - Cabinet Member for Children's Services, Education, Skills and the University	
Contact Officer(s):	Gary Jones, Service Director, Children's Social Care and Targeted Support	Tel. 01733863624

INTEGRATED FRONT DOOR

RECOMMENDATIONS	
FROM: John Gregg, Executive Director for Children and Young People's Services	Deadline date: N/A
<p>It is recommended that Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Comment on the report of the Integrated Front Door and the contents of the Ofsted Focused Visit inspection outcome letter at Appendix 1. 2. Endorse the action plan at Appendix 2 to improve areas of practice identified by Ofsted as requiring improvement. 3. Include in the work plan an opportunity to scrutinise the impact of the proposed action plan and to achieve the ambition to develop a consistently good service for children and families in all areas of practice at the Integrated Front Door. 	

1. ORIGIN OF REPORT

1.1 This report was requested by the Children and Education Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report updates the Children and Families Overview and Scrutiny Committee on the outcome of the Ofsted Focused Visit of the Integrated Front Door undertaken between the 1st and 2nd March 2023, with the Ofsted letter being published on 9th May 2023. This report also sets out the proposed actions to address the improvement areas identified in the Ofsted Focused Visit letter.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

1. Children's Services including
 - a) Social Care of Children;
 - b) Safeguarding;
 - c) Children's Health and;
 - d) Targeted Youth Support (including youth offending).

2.3 The report links to the children in care promise which underpins all the work of children's services.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1.1 Local authority Children's Services receives contacts from practitioners, agencies and the public which usually fall in to two categories:

1. Requests for information from local authority children's social care.
2. Requests for services for a child, or safeguarding concerns which will be in the form of a referral.

4.1.2 Anyone who has concerns about a child's welfare can make a referral to a local authority Children's Services. Referrals can come from the child themselves, practitioners such as teachers, early years providers, the police, probation service, GPs and health visitors as well as family members and members of the public. Local Authority Children's Services has the responsibility to clarify with the referrer the nature of the concerns and how and why they have arisen.

4.1.3 The referrer must always have the opportunity to discuss their concerns with a qualified social worker. Local authority Children's Services should make clear in their local area how this should happen as local arrangements vary for receiving referrals. Most Local Authorities have arrangements in place to manage referrals via a multi-agency safeguarding hub process usually referred to as the MASH.

4.1.4 The Integrated Front Door is a shared service between Peterborough and Cambridgeshire bringing together the Contact Centre, the MASH and our Early Help Hub which is the point of entry for all notifications regarding safeguarding and promoting the well-being of children.

It does this by:

1. Acting as a "front door" to manage all safeguarding referrals.
2. Acting as a "front door" to our Early Help Hubs.
3. The MASH and Early Help Hubs are designed to meet the two key principles of effective safeguarding as defined by Working Together 2018.
4. Safeguarding is everyone's responsibility: for services to be effective each professional and organisation should play their full part; and
5. A child-centred approach: for services to be effective they should be based on a clear understanding of the needs and views of children.

4.2 **MASH: Multi Agency Safeguarding Hub**

4.2.1 The Multi-Agency Safeguarding Hub (MASH) is part of the Integrated Front Door (IFD), which involves Customer Service Centre and the Early Help Hub. Peterborough County Council along with partner agencies operate a MASH model which was implemented in November 2018.

4.2.2 The MASH is a partnership between agencies that have a duty to safeguard children and who have agreed to share information they have on families and children and work within an integrated team to improve decision-making whenever there are concerns about a child.

4.2.3 The staff co-located within the MASH (Social Care, Education, Health, Police, Early Help and IDVA) continue to be employed by and are accountable to their employing agency. Co-location is the most effective way of building relationships, trust and understanding between the agencies and promoting confidence in sharing information to maximise safeguarding opportunities for children in Peterborough.

4.3 **Early Help Hub**

4.3.1 The Early Help Hub decides which service/s will be best placed to support a family's needs (universal or targeted support). The Early Help Hub works with other professionals who know the family such as a child's school a family worker or health visitor to create an Early Help Plan.

4.4 **Deep Dive Audit**

4.4.1 The Local Authority undertook a deep dive audit (December 2022) into the work of the Integrated Front Door and Child Sexual Exploitation, including the Multi-Agency Safeguarding Hub (MASH). The deep dive audit raised several concerns about practice within the IFD.

4.5 **Ofsted Focused Visit**

4.5.1 Ofsted announced in February 2023 that they were undertaking a Focused Visit of Peterborough City Council's arrangements of their Front Door Service. The Ofsted Focused Visit outcome letter is attached to this report as Appendix 1.

4.5.2 Ofsted Focused visits evaluate an aspect of Children's Services, a theme or the experiences of a cohort of children. His Majesty's Inspectors (HMI) carry out these visits under section 136(2) of the Education and Inspections Act. Ofsted carry out focused visits between standard and short inspections. Two inspectors carry out two days of fieldwork contained within one week. Focused visits include some or all the same inspection activity as a standard or short inspection.

4.5.3 In each of these focused visits, inspectors will evaluate the effectiveness of:

- performance management
- management oversight
- supervision
- quality assurance
- continuous professional development of the workforce

4.5.4 Inspectors will not make graded judgements at the outcome of a focused visit. Nor will they indicate what the grade may have been if the visit had been a short or standard inspection. The outcome will be findings about strengths and areas for improvement, reported in a published letter. If inspectors find serious weaknesses, they will identify areas for priority action.

4.5.5 An area for priority action is either:

- an area of serious weakness that is placing children at risk of inadequate protection and significant harm.
- an unnecessary delay in identifying permanent solutions for children in care that results in their welfare not being safeguarded and promoted.
- a failure to keep in touch with care leavers, or provide them with support and services, that results in their welfare not being safeguarded and promoted.

4.5.6 Inspectors will use findings from focused visits when planning their next short or standard inspection. The evidence from a focused visit will not be used as primary evidence but may enable inspectors to target their evidence-gathering more effectively.

Outcome from Focused Visit

4.6

4.6.1 In response to the outcome of the Ofsted Focused Visit in March 2023, the Local Safeguarding Partnership has developed a multi-agency plan which positively responds to the concerns identified by Ofsted inspectors during the two-day focused visit. The multi-agency plan involves contributions from the Local Authority and all partner agencies in addressing the priority actions arising from the Ofsted Focused Visit.

The governance of the plan is overseen by a MASH Partnership Implementation Group,

4.6.2 comprising of senior leaders across the partnership, thereby ensuring the effective discharge of our collective statutory functions. The MASH Partnership Implementation Group meets regularly and is chaired by the Independent Chair of the Local Safeguarding Partnership, thereby ensuring that all partners are collectively held to account for the delivery of service improvements.

4.6.3 The multi-agency safeguarding plan is attached as appendix 2 to this report. The Local Authority and partner agencies are fully committed to progressing the plan and ensuring the delivery of effective safeguarding arrangements for the Integrated Front Door.

5. CORPORATE PRIORITIES

5.1 Consider how the recommendation links to the Council's Corporate Priorities:

1. Our Places & Communities
 - Health and Wellbeing
2. Prevention, Independence & Resilience
 - Educations and Skills for All
 - Adults
 - Children

There is no carbon impact. This report relates to BAU for the service. The Local Authority will be setting up a separate IFD to Cambridgeshire but they will both continue to be hosted in a Cambridgeshire Police building.

6. CONSULTATION

6.1 A report has been provided to CLT and they are aware of the outcome of the Focused Visit

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 Consider the anticipated outcome of this report.

8. REASON FOR THE RECOMMENDATION

8.1 To enable the Children and Education Scrutiny Committee members to be informed of the service and outcomes.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 N/A

10. IMPLICATIONS

Financial Implications

10.1 A new Integrated Front Door needs to be created, this service was previously provided by Cambridgeshire County Council and Peterborough paid a contribution towards this.

CLT have agreed some investment whilst this is being looked at from a decoupling perspective and the longer-term funding implications will be picked up in business planning.

Legal Implications

10.2 There are no direct legal implications in this report.

Equalities Implications

- 10.3 There are no equalities implications in this report.
- 10.4 This report has no implication for children in care or care leavers.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 N/A

12. APPENDICES

- 12.1 Appendix 1 - Ofsted Focused Visit Outcome Letter
Appendix 2 - Multi-agency Action Plan

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Peterborough Safeguarding Partnership Response to the March 2023 Ofsted Focused Visit to our Integrated Front Door (IFD)

Peterborough Safeguarding Partnership is absolutely committed to collaboratively taking forward the Ofsted priority actions following a recent focused visit of our IFD. The Local Authority works with partners, frontline staff and children and families to ensure we improve our services for our most vulnerable children. Improving the quality of our services for Peterborough's vulnerable children is a key partnership priority.

We have worked collaboratively and intuitively across the Council to deliver the improvements we need to make. Further to our Focused Visit, it is important to recognise and look at existing forums, where there are good foundations with partners built on strong relationships. We will continue to work collaboratively to deliver on the outcomes contained within this plan.

The way we work:

- We take a positive approach to building relationships;
- We share information with openness and transparency;
- We create a culture of learning and curiosity;
- We provide challenge, and value feedback;
- We support each other and celebrate success.

Our Practice Framework:

- Children and Young People are at the centre of our practice;
- We use relationships positively; building trust and supporting change;
- We build on strengths and respond to risks with confidence;
- Our practice is purposeful and focussed.

Children in Peterborough deserve the best possible services from us and we are committed to doing all we can within our statutory arrangements to deliver good outcomes for children and young people across the borough. This partnership improvement plan aims to support our partnership to deliver GOOD services for local residents.

Our improvement plan addresses the two partnership priority actions and the identified improvements for social work practice.

Priority Action 1 The timeliness of response to contacts, referrals and multi-agency safeguarding hub (MASH) enquiries about children and subsequent visits from social workers						
Outcome	Actions	Outcome Measure	Timescale	Progress	Responsibility	RAG
Vulnerable children are safe	Urgent agreement across Partnership of language used to describe IFD/ Contact Centre/ MASH. Once agreed, urgent comms to be circulated across Partnership to ensure consistency	Consistent language and understanding across the Partnership and applied within all policies and communications	June 2023		Safeguarding Children Partnership Board	
	Review of staffing and resources in the Contact Centre to ensure they are adequate to meet demand in a timely manner and support a timely and effective multi-agency approach to safeguarding children & young people	Staffing & resources in the Contact Centre positively respond to the demand.	June 2023	Review undertaken, additional posts recruited to	Children's Social Care	

	Review of staffing and resources in MASH to ensure they are adequate to meet demand in a timely manner	Staffing & resources in the MASH positively respond to the demand.	September 2023		Police/ CSC/ Health/ Education/ NPS	
	Review MASH enquiry process to ensure a timely and effective response . Review to include; <ul style="list-style-type: none"> •Agree triaging rag rating (including repeat referrals) • the use of templates to assist information gathering •Agree timescales for completion of MASH enquiries •Resources/ staffing to meet demand and in line with review of processes •KPI's agreed by all partners and reflective of benchmarking • Monthly audit of cases in which information has not been shared 	Children who are repeatedly referred to MASH (repeat contacts) receive an appropriate and timely intervention. MASH enquiries are timely and effective. MASH partners work effectively together to share information and make decisions about risk children and young people face and the services they need to improve their outcomes	September 2023		Police/ CSC/ Health/ Education/ NPS	

	<p>within agreed timescales, including assessment of the impact on outcomes and any learning.</p> <p>MASH workshop for all staff to review current systems and plans moving forward and to ensure the safety of all children during MASH enquiries.</p>					
	<p>Review of ICT system for online referrals to ensure all referrals are reaching contact centre.</p> <p>Assessment of the risk from the non-submissions during this period and the impact this may have/or could have on children's safety. Presentation to the Executive Safeguarding Partnership Board of</p>	<p>Children move from the MASH to the Assessment Service in accordance with their appropriate RAG rating.</p>	<p>September 2023</p>		<p>Children's Social Care</p>	

	<p>the full findings to provide assurances and if required, agreed process to resolve issues.</p> <p>Process for transition of cases from MASH to assessment teams to be reviewed to ensure timeliness of transfer of cases and appropriate risk-based response</p>					
	<p>All MASH workers to receive training on the lived experience of the child and on professional curiosity.</p>	<p>Practitioners are supported to think about how they offer support to families in different ways, encouraging reflective practice and the exploration of different hypotheses.</p> <p>Professional curiosity is timelessly applied to multi-agency information, especially risk and is visible in case recordings.</p>	<p>September 2023</p>		<p>Safeguarding Children Partnership Board</p>	

	<p>Refresh MASH Manual to reflect revised processes.</p> <p>Review and refresh Effective Support for Children & Families (threshold) document and relaunch</p>	<p>All partners are clear about the appropriate response relating to different levels of need. All partners are aware, understand thresholds and make good referrals with consent where appropriate. Children and young people get the right help they need at the right time.</p> <p>Evidence of resolution of professional disagreements being facilitated within the MASH partnership teams.</p>	<p>September 2023</p>		<p>Children Safeguarding Partnership Board</p>	
	<p>Review process for strategy meetings to include;</p> <p>Timeliness which is reflective of the risk and urgency of actions required to safeguard.</p> <p>Attendance to reflect most appropriate partnership approach</p>	<p>Strategy Meetings - partners work effectively together to share information and make decisions about risk children and young people face and the services they need to improve their outcomes. Contingency Planning is transparent</p>	<p>September 2023</p>		<p>Children Safeguarding Partnership Board</p>	

	<p>and in line with legislation. Outcomes to reflect appropriate decision making and timeliness of provision of minutes to partner agencies</p>	<p>and effective when children’s circumstances change.</p>				
<p>Practice Leadership for children is GOOD</p>	<p>Workforce development sessions on a shared culture, value and beliefs to promote professional relationships, leadership and escalation. This work will be supported through a reinvigoration of the practice model.</p> <p>Process to be developed for capturing and responding to case escalations.</p>	<p>Managers and practitioners provide effective and respectful challenge to practitioners, and partner agencies to ensure risk is identified and positively responded to.</p>	<p>October 2023</p>		<p>Children Safeguarding Partnership Board</p>	

	<p>The quality of supervision to be improved review of supervision guidance and tools, upskilling of staff and access to supervision training.</p> <p>Work to be undertaken with MASH social care staff regarding management oversight/ direction/ outcomes and recording.</p>	<p>Decisions about children are recorded, accurately, consistently, timely and proportionate to their changing needs and risks they may face.</p> <p>The model of supervision supports an evidence-based approach to practice. Training and support to supervisors to give them the confidence and the skills to enable a more reflective and purposeful approach to supervision.</p>	<p>October 2023</p>		<p>CSC Managers Children’s and CSC Workforce Development Team</p> <p>MASH managers</p>	
<p>Leaders and the Safeguarding Partnership are assured by the quality of service delivery for children and families</p>	<p>Safeguarding Executive Oversight Group (SEOG) to be established. Meeting quarterly in person, the group will ensure: . The risks are agreed, clear and mitigations appropriate.</p>	<p>Ensure that the Chief Executive Officers, the Senior Responsible Officers and Independent Safeguarding Chair are all sighted and assured about the risks and opportunities for Safeguarding across the County.</p>	<p>July 2023</p>	<p>First meeting due to be held on 25th July 2023</p>	<p>Safeguarding Executive Oversight Group</p>	

	<p>The governance of safeguarding is simple and fit for purpose.</p> <ul style="list-style-type: none"> · There is a comprehensive audit programme in place and being delivered through the Safeguarding Board. · Any Inspection driven action plans are clear and owned by each party. · Issues escalated from the Safeguarding Board are resolved and organisational specific governance is being fully utilised. 	<p>Children’s Social care quality assurance processes to be strengthened and ensure a greater focus on impact and outcomes. To be achieved through review of QA framework, redesign</p>	<p>Review our Quality Assurance approach to ensure that services improve outcomes for children and young people. This will include audits, practice weeks, and engagement with the workforce and with</p>	<p>November 2023</p>	<p>Children’s Social Care</p>	
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	<p>of audit tools to focus on impact and agreed audit standards, workshops on how to audit, audit moderation in place.</p> <p>Once agreed CSC audit standards to be embedded across CSC teams to ensure they form part of CSC culture.</p>	<p>families to gain feedback.</p>				
	<p>Multi agency workshop to be held on audit evidence and role of professional scepticism in quality assurance work.</p> <p>Lived experience of the child is a central feature in all multi agency audit tools.</p> <p>Safeguarding Children Partnership "Lived experience guidance" and "Unconscious</p>	<p>Partnership Quality Assurance approach to be reviewed to ensure quality assurance standards are embedded and lived experience of the child is central to all quality assurance activity and is evidenced in practice.</p>	<p>September 2023</p>	<p>Workshop held 16/05/23.</p> <p>All multi agency audit tools reviewed and amended as necessary.</p> <p>Recirculated May 2023</p>	<p>Children Safeguarding Partnership Board</p>	

	<p>bias” and “don’t blame the victim” SWAY to be recirculated across partnership.</p> <p>Front line practitioner workshop to gather feedback on methods/ tools to capture and record lived experience and identify positive case studies to use in training.</p>			<p>Workshop scheduled to take place 15th June 2023.</p>		
	<p>Feedback to be obtained through compliments/ complaints and other feedback sources. To be monitored through QA practice framework</p>	<p>Children and young people, parents, carers and colleagues are confident in the use of feedback mechanisms to talk about the services they receive from the Local Authority and partner agencies. Children’s voices are heard and influence decisions being made about them.</p>	<p>November 2023</p>		<p>Children’s Social Care</p>	

	Regular updates on the progress of this action plan to be presented at the Executive Safeguarding Oversight Group	Reports to the Safeguarding Partnership on the progress against the improvement plan provide confidence regarding improvement and offer opportunities for constructive challenge.	September 2023		Safeguarding Children Partnership Board	
	<p>Develop MASH performance framework (including dataset and agreed KPI)</p> <p>Develop MASH case file audit framework to provide assurances.</p> <p>Bimonthly dip sampling to inform the quality of practice and service delivery</p> <p>Themes include:</p> <ul style="list-style-type: none"> Referrals are being received. 	Partnership is assured of practice improvements that are delivering a timely and effective service to ensure children are safe	August 2023		Safeguarding Children Partnership Board	

	<ul style="list-style-type: none">• escalations are made appropriately and resolution achieved in a timely manner and monitored.• timeliness of Mash enquiries.• supervision and management oversight.• timeliness of cases transferring from MASH to assessment teams.• timeliness of strategy meetings and processes					
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Priority Action 2- Multi-agency arrangements and responses to children and young people at risk of extra-familial harm.						
Outcome	Actions	Outcome Measure	Timescale	Progress	Responsibility	RAG
Responses to exploitation of children and extra familial harm are effective	Review MACE (including TOR, data, information sharing. Governance/NRM data and escalation policy).	To ensure the MACE/ NRM is effective at identifying and reducing risk.	July 2023	To be included within the work of the Complex Safeguarding Hub	CE Strategic Group	
	Explore development of multi-agency complex Safeguarding Hub to ensure partnership approach to CE/ missing and complex safeguarding	Agreed effective multi agency response to extra familial harm	September 2023	First meeting held 15/05/23. TOR of implementation group agreed, CE risk assessment tool and practice standards developed and to be discussed at meeting on 12/06/22.	CE Strategic Group	
	Develop training and resources to	Workforce are confident in working	September 2023	Contextual safeguarding	Children Safeguarding Partnership Board	

	upskill the workforce with regards to contextual safeguarding	with young people at risk of contextual safeguarding		SWAY in place. Trauma Informed Training to be launched July 2023 CSC running workshops and drop-in sessions on complex safeguarding		
	Evaluate impact of CE/ contextual safeguarding training	Training has a positive impact on practice	September 2023		SCPB Workforce Development Group	
	Develop a CE/ complex safeguarding performance framework (to include dataset and agreed KPIs)	Partnership to have assurances regarding both the local profile and practice in relation to contextual safeguarding	August 2023	To be included as part of the work being progressed through complex safeguarding hub Implementation group	CE Strategic Group	
	Regular dip sampling/ QA of CE/ complex	Partnership to have assurances regarding the practice in relation	August 2023	To be included as part of the work being	CE Strategic Group / QEG	

APPENDIX 1

	safeguarding cases to provide practice assurance	to contextual safeguarding		progressed through complex safeguarding hub Implementation group		
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APPENDIX 2

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9 May 2023

Elaine Redding
The Town Hall
Bridge Street
Peterborough
Cambridgeshire
PE1 1HF

Dear Ms Redding

Focused visit to Peterborough children's services

This letter summarises the findings of the focused visit to Peterborough children's services on 1 to 2 March 2023. His Majesty's Inspectors for this visit were Tracey Ledger and Kathryn Grindrod.

Inspectors looked at the local authority's arrangements for the front door.

This visit was carried out in line with the inspection of local authority children's services (ILACS) framework.

Headline findings

The arrangements to identify and respond to concerns raised regarding the safeguarding and well-being of children in Peterborough are not effectively promoting the protection of children. Risks and needs are not fully understood or responded to in a timely way. As a result, children's needs are not being identified and addressed swiftly enough.

Areas for priority action

- The timeliness of response to contacts, referrals and multi-agency safeguarding hub (MASH) enquiries about children and subsequent visits from social workers.
- Multi-agency arrangements and responses to children and young people at risk of extra-familial harm.

What needs to improve in this area of social work practice?

- Operational management of the front door so that the necessary changes and improvements are delivered robustly and at pace.
- Quality assurance processes, including auditing, as well as direction by managers.

- The quality of supervision.
- The reliability of the online referral process so leaders can be assured that referrals are not lost.
- Ensuring that children's experiences and the impact are understood, and their voice is reflected in all social work interventions.

Main findings

The senior leadership team has significantly changed in Peterborough in recent months. The new interim director of children's services, who took up her post in November 2022, quickly identified some significant, systemic practice concerns, including weaknesses at the front door.

The members of the interim senior leadership team are getting to grips with some of the many shortfalls in practice that they have identified. They have completed deep dives into practice, which highlighted the accumulative lack of systemic oversight of the various front door arrangements. This helped them understand practice and develop action plans. Senior leaders have started to implement the plans. Some early improvements can be seen. However, senior leaders continue to identify further areas of practice that need improvement. In addition, change does not always happen quickly enough.

Senior leaders are delivering change in a child-focused way that staff understand. Staff are positive about changes to practice, and they are committed to delivering better services for children. Staff are optimistic about the future and morale is high.

Recent changes made at the integrated front door (IFD) have improved the social work oversight of initial decision-making. However, too many children in Peterborough still do not receive a prompt and timely response when concerns are raised about their welfare.

Referrals made online by partner agencies do not always arrive at the contact centre. Inspectors highlighted this during this visit. Staff had failed to escalate this to allow prompt investigation of the issues, and this delayed the response to those children who were potentially at risk. Senior leaders acted when inspectors made them aware of this issue.

Immediate and obvious risks to children and unborn babies are quickly recognised. Those children are allocated a social worker to progress the case.

When children are not deemed to be at immediate and obvious risk, responses are not timely enough for too many children. This is because there are initial delays between the contact centre and IFD, both before and after oversight of contacts. Once the contact is progressed, there are too many delays in commencing and concluding multi-agency safeguarding hub (MASH) enquiries. This delays important decisions being made about children.

Parental consent required to complete MASH checks, is mostly appropriately sought or dispensed with. Checks from other agencies are requested proportionately. Prior to March 2023, health checks were not routinely completed due to capacity issues. To remove inherent risk, senior leaders made the decision to progress these children for a social work assessment. Changes implemented at the start of March 2023 mean that health checks are now completed, they are thorough, and they are helpful for informing decision-making for children.

When MASH checks are completed, they are usually thorough and informative. There is often a lack of urgency by social workers collating the multi-agency information. This means that for some children who need a social work service, there are further delays. Workers sometimes show a lack of curiosity about children's lives and do not consider the presenting risks quickly enough. The safety of children during the completion of checks is not always confirmed by workers in IFD. This means that children are left in situations of potential risk for too long.

Oversight by senior practitioners is routine for all MASH enquiries. However, this is variable in quality. In stronger examples, direction to workers is clear and captures areas of risk and need well. In weaker examples, their guidance does not identify all the relevant areas of risk or concern. In addition, there are no clear or directive actions. Records do not capture or reflect the impact for children.

For a small number of children who have been the subject of repeated concerns, opportunities to intervene are not always taken at the earliest opportunity. This creates delay in some children and families receiving the support they need.

Once the decision is made that children require statutory services, there is delay for some children in this work being picked up by assessment teams. This puts pressure on those social workers to try and see children in a timely way. This is not always achieved.

Child protection strategy meetings usually happen at the right time. There have been delays due to the capacity of partner agencies. Meetings involve the right professionals. Information that is shared is mostly relevant and helpful. This ensures that risks are clearly identified. Actions agreed at strategy meetings do not always address all of the presenting issues, for example contingency arrangements if risks remain. This means professionals are unsure how to respond to changes in circumstances. Child protection enquiries are completed promptly. They identify risks to children and reach appropriate conclusions about next steps.

Responses to exploitation of children and to extra-familial harm are not effective. The local authority and partner agencies have been aware of this shortfall for too long without taking effective action. The recent deep dive and the subsequent action plan undertaken by the local authority are a helpful starting point to ensuring that the shortfalls are understood. However, the pace of change is too slow. This means that that risks for children are not understood, managed or reduced.

The current arrangements do not ensure that all children who are vulnerable to exploitation and abuse are effectively identified and protected by services which are delivered in a coordinated and informed way. This is compounded by a lack of joint and integrated working and collaboration, which hinders agencies from understanding and responding to risk. As a result, some children are left in situations of risk.

The current multi-agency child exploitation arrangements (MACE) are not effective. Meetings achieve little in understanding, managing and reducing risks. Actions from MACE meetings are not clear enough. Actions remain on the agenda for too long, with no evidence of challenge from members of MACE in respect of drift and delay. It is difficult to understand actions for individual children. When children are discussed at MACE, records are weak, they lack detail of the concerns and do not provide actions to help reduce and manage risks for them. In addition, records are not shared effectively with children's social workers and other professionals working with the children discussed so as to help keep children safe.

There is a lack of understanding of contextual safeguarding across all agencies. Some children who are victims of exploitation continue to be criminalised, and insufficient attempts are made to meet their needs or prevent them from being criminalised. Social workers and managers fail to recognise and challenge this. There is a lack of professional curiosity when children present with indicators of exploitation. Because of this, opportunities are missed to provide help and support and reduce risk.

The arrangements in place to track and monitor children who go missing from care or return from being missing from care are mostly effective. Daily reviews of information alongside a police colleague are helpful. These meetings ensure that any children who have gone missing from care or have returned overnight are identified and contacted. Mostly, return home interviews carried out with children are timely. The arrangements ensure that children are referred into children's social care if concerns increase. There is clear guidance in respect of when a strategy meeting should take place and evidence that this happens. The missing processes are not integrated into wider safeguarding arrangements. This prevents a collaborated and joined up approach to safeguarding children.

The current arrangements in respect of quality assurance are not effective. There is not enough emphasis and focus on children's experiences or the impact of social work intervention. Quality assurance activity focuses on processes and compliance and does not facilitate learning and development. For example, children's audits are not based on a sound understanding of good practice standards. The process fails to help social workers understand what they need to do to improve children's situations.

Workers in the MASH and assessment teams feel well supported in Peterborough. They talk of manageable workloads and easy access to colleagues and managers to seek advice and guidance. Managers provide regular supervision. However, the quality of supervision is variable. At times, managers do not identify all areas of risk or need. Not all supervision records show reflection and challenge, and process is prioritised over understanding the child's journey.

Ofsted will take the findings from this focused visit into account when planning the next inspection or visit.

We have notified the Department for Education of the areas for priority action. You should submit an action plan that responds to these areas within 70 working days of receiving this letter. It would be very helpful if you can share an early draft of the action plan with us within 20 working days of receiving this letter.

Yours sincerely

Tracey Ledder
His Majesty's Inspector

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 8
20 JULY 2023	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel.01733 384628

REVIEW OF 2022/2023 AND WORK PROGRAMME FOR 2023/2024

RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers items presented to the Children and Education Scrutiny Committee during 2022/2023 and makes recommendations on the future monitoring of these items where necessary. 2. Determines its priorities and approves the draft work programme for 2023/2024 attached at Appendix 1. 3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the relevant recommendations made by the Children and Education Scrutiny Committee during 2022/2023 municipal year is required. 4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 1 Children and Education Scrutiny Committee as attached at Appendix 3. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the committee with a review of the work undertaken during 2022/2023 by the Children and Education Scrutiny Committee and to consider if further monitoring of these items is required.

2.2 To determine the committee's priorities and approve the draft work programme for 2023/2024 attached at Appendix 1.

2.3 To note the recommendations made last year in Appendix 2 and consider if further monitoring is required.

2.4 To note the Terms of Reference for this Committee attached at Appendix 3.

2.5 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2 and 3.3.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Children and Education Scrutiny Committee was established by Council at its meeting on 12 October 2016.

During 2022/2023 the Children and Education Scrutiny Committee scrutinised the following items:

4.2 **Monitoring/ Calling to Account**

- Update On LASEND Accelerated Progress Plan Submission
- Peterborough SEND Update: Hub Provision and Service Performance
- Service Director Report, Childrens and Safeguarding
- Family Hubs and Start for Life
- Household Support Fund
- Annual Childrens Social Care Complaint Report 2021/22
- Service Director Report, Education Incorporating the Portfolio Progress Report for the Cabinet Member for Childrens Services, Education, Skills and the University
- Corporate Parenting Annual Report
- Annual Report of Peterborough Virtual School for Children In Care 2020-2021 and 2021-2022
- Cambridgeshire and Peterborough Safeguarding Children Board Annual Report
- Directors Briefing Report on Targeted Support, Children's Social Care and Ofsted Update

4.3 **Policy/ Plans/ Consultation**

- Update On Best Start in Life, Infant Feeding Strategies and the Recommissioning of Breastfeeding Peer Support and Healthy School Support Services
- Transport Transformation
- Locally Agreed Syllabus for Religious Education (RE) 2023-2028
- Review of the Regional Adoption Agency Arrangements

4.4 **Call in**

There were no call-ins presented to the Committee in the 2022-2023 Municipal Year.

4.5 **Joint Committees**

- Joint Meeting of the Scrutiny Committees: MTFs Quarter 1 Update
- Joint Meeting of the Scrutiny Committees: Sustainable Future City Council Strategy & Priorities 2022-25
- Joint Meeting of the Scrutiny Committees: Draft Budget 2023/24 And Medium-Term Financial Strategy 2023-2026

4.6 **Task and Finish Groups**

There were no Task and Finish Groups set up by this Committee in the 2022-2023 Municipal Year.

5. **WORK PROGRAMME 2023/2024**

5.1 The Committee is asked to consider the work undertaken during 2022/2023 and make recommendations on the future monitoring of any of these items where necessary.

5.2 In preparing a work programme for 2023/2024, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference.

5.3 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming Session held on 15 June 2023 is attached at Appendix 1 for consideration.

6. CONSULTATION

6.1 N/A

7. REASON FOR THE RECOMMENDATION

7.1 To ensure the Scrutiny Committee fulfil the requirements as set out in the terms of reference attached at appendix 3.

8. IMPLICATIONS

Financial Implications

8.1 None

Legal Implications

8.2 A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

Equalities Implications

8.3 None

Rural Implications

8.4 N/A

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Minutes of the meetings of the Children and Education Scrutiny Committee held on: 14 July 2022, 8 September 2022, 4 October 2022, 2 November 2022, 12 January 2023 and 8 March 2023

9.2 Minutes of the Joint Scrutiny Committee meetings held on: 5 July 2022, 29 November 2022 and 23 January 2023.

10. APPENDICES

10.1 Appendix 1 – Draft Work Programme 2023/2024
Appendix 2 – Recommendations made by the Children and Education Scrutiny Committee during 2022/2023
Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

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**APPENDIX 1 -
Children and Education Scrutiny Committee Work Programme 2023/24**

Updated: 12/07/2023

Meeting Date	Item	Comments
<p>Meeting date: 20 July 2023</p> <p>Draft report deadline: 29 June 2023 Final report deadline: 7 July 2023</p>	<p>Appointment of Co-opted Members 2023/24 Contact Officer: Charlotte Cameron</p>	
	<p>Introductory report to work of Children’s and Education Services and presentation. Contact Officer: John Gregg</p>	
	<p>Integrated Front Door Contact Officer: Gary Jones</p>	
	<p>Review of 2022/2023 and Draft Work Programme for 2023/24 Contact Officer: Charlotte Cameron</p>	
	<p>Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron</p>	

Meeting date: 25 September 2023 Draft report deadline: 4 September 2023 Final report deadline: 12 September 2023	Clare Lodge Report Contact Officer:	
	Early Help Report Contact Officer:	
	SEND Report: Contact Officer:	
	Family Safeguarding Model Report: Contact Officer:	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	

Meeting date: 6 November 2023 Draft report deadline: 16 October 2023 Final report deadline: 24 October 2023		
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	
Meeting date: 15 January 2024 Draft report deadline: 22 December 2023 Final report deadline: 2 January 2024		
	Committee Start Time Report	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
Work Programme 2023/2024		

Meeting date: 22 January 2024 Joint Meeting of the Scrutiny Committees – Budget		
Meeting date: 11 March 2024		
Draft report deadline: 19 February 2024		
Final report deadline: 27 February 2024		
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	

**APPENDIX 2 -
RECOMMENDATION MONITORING REPORT 2022/23**

CHILDREN AND EDUCATION SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
2 November 2022	Cllr Lynne Ayres, Cabinet Member for Childrens Services, Education, Skills and University	TRANSPORT TRANFORMATION	The Children and Education Scrutiny Committee considered the report and RESOLVED to approve the Transport Transformation Strategy subject to the RECOMMENDATION that the rural implications be amended to read as the following prevention of rural isolation from education provision with high priority given to village children attending their local village school.	The Officers confirmed that the reference to rural isolation has been amended as requested.	Completed

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Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council <u>Four representatives as follows with full voting and call-in rights on education matters only:</u> (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children's Services including <ul style="list-style-type: none"> a) Social Care of Children; b) Safeguarding; and c) Children's Health. d) Targeted Youth Support (including youth offending). 2. Education, including <ul style="list-style-type: none"> a) University and Higher Education; b) Careers; and c) Special Needs and Inclusion; 	
	Functions determined by Statute	

	All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.
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2.	Growth, Resources and Communities Scrutiny Committee	
	No of Elected Members appointed by Council:	Chairman and Vice-Chairman
	Eleven, none of whom may be a Cabinet Member.	Appointed by Council.
	Quorum:	Co-opted Members to be appointed by the Committee/Council
	At least half the Members of the Committee.	No more than four non-voting members.
	Functions determined by the Council	
	<ol style="list-style-type: none"> 1. Housing need (including homelessness, housing options and selective licensing); 2. Neighbourhood and Community Support (including cohesion and community safety); 3. Equalities; 4. Libraries, Arts and Museums; 5. Tourism, Culture & Recreation; 6. Adult Learning and Skills; 7. City Centre Management; 8. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 9. Transport, Highways and Road Traffic; 10. Strategic Financial Planning; 11. Partnerships and Shared Services; and 12. Digital Services and Information Management; and 13. To scrutinise the operation of the authority's companies as part of the work programme and to provide constructive challenge. 	
	Functions determined by Statute	
	To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;.	

3.	Adults and Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers; 4. Adult Social Care; and 5. Safeguarding Adults.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4. Climate Change and Environment Scrutiny Committee		
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Environmental Capital; 2. Flood Risk Management;	

3. Waste Strategy & Management;
4. Climate Change;
5. Reducing Carbon Emissions and achieving Net Zero Carbon Emissions;
6. Biodiversity;
7. Green Space;
8. Trees and Woodland
9. Active Travel; and
10. Energy Generation and Consumption.

Functions determined by Statute

To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;
 - iii. By scrutinising decisions the Executive are planning to make; and

- iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including:
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 It is advised that Members undertake relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTTEES

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.
- 4.5 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.
- 4.6 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
 - (b) 1 Roman Catholic Diocese representative; and
 - (c) 2 parent governor representatives.

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CHILDREN AND EDUCATION SCRUTINY COMMITTEE	AGENDA ITEM No. 9
20 JULY 2023	PUBLIC REPORT

Report of:	Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Children and Education Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Children and Education Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Children and Education Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that

the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken **after 31 July 2023**

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 30 JUNE 2023

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 31 JULY 2023								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>Award for LD/Autism Respite Bed Based Service in PCC – KEY/31JUL23/01 Cabinet approval to award over £500k</p>	Cabinet	18 September 2023	Adults and Health Scrutiny Committee	All Wards	N/A	Sarah Croxford, sarah.croxford@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>To award a contract to Milestone Infrastructure to undertake construction of active travel improvements on Thorpe Wood – KEY/31JUL23/02 "The Cambridgeshire and Peterborough Combined Authority have successfully been awarded a total of £3,896,59 Active Travel England as part of Active Travel Funding 4. Peterborough has been allocated a total of £2,986,590 of which £2,000,000 is for the construction of Thorpe Wood Cycleway Phase 3"</p>	Cabinet	16 October 2023	Climate Change and Environment Scrutiny Committee	West	Consultation on detailed designs will be undertaken in Autumn 2023	Lewis Banks, Transport and Environment Team Manager, lewis.banks@pete.rborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Request to re-implement Public Spaces Protection Orders for Gating – KEY/31JUL23/03 To request the Cabinet Member for Housing and Communities to approve the re-implementation of the existing Public Spaces Protection Orders for gating of alleyways at the following locations: Goodacre, Orton Goldhay - Orton Longueville Ward Coneygree Rd/Scott Close, Stanground - Fletton & Stanground Ward Larch Grove, Dogsthorpe - Dogsthorpe Ward Furze Ride/Welland Rd, Dogsthorpe - Dogsthorpe Ward Welland Close/Crocus Grove, Dogsthorpe - North Ward</p>	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	September 2023	Growth, Resources, And Communities Scrutiny Committee	Orton Longueville Ward, Fletton & Stanground Ward, Dogsthorpe Ward and North Ward	The Police & Crime Commissioner for Cambridgeshire, Chief Constable for Cambridgeshire Constabulary, Ward Councillors, residents and key interested parties will be consulted prior to the decision request.	Laura Kelsey, Operations Manager Neighbourhoods, Safer Communities laura.kelsey@pete.rborough.gov.uk 01733 453563	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED KEY DECISIONS

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
1. Clare Lodge and agency resource - KEY/28MAR2022/02 - Relating to the supply of temporary agency requirements at Clare Lodge	Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services	July 2023	Children and Education Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. Charging residents and developers for replacement bins – KEY/21NOV22/01 - Currently all replacement household bins are replaced for free, if implemented, if you lose your bin or damage it you will be required to pay for a replacement.	Councillor Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate	July 2023	Climate Change and Environment Scrutiny Committee	All Wards	Via the budget setting last financial year and FSWG	James Collingridge, Assistant Director of Operations, 01733 864736, james.collingridge@peterborough.gov.uk	Place and Economy	A CMDN.
3. Refugee Resettlement Befriender Contract Award – KEY/21NOV22/02 To award a contract to provide services and support to resettled refugee families under the United Kingdom Resettlement Scheme and the Afghan Relocation and Assistance Programme.	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	July 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	Soft market testing with potential suppliers has taken place	Ian Phillips Head of Communities and Partnerships Integration Email: ian.phillips@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08 - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC	Cabinet Member for Adult Social and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement	Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, lisa.sparks@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>5. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01 "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."</p>	<p>Cabinet Member for Adult Social Care and Public Health</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>6. Delegated partnership agreement for procuring independent advocacy services for adults and children across Cambridgeshire and Peterborough – KEY/24APR23/02 To enter into a Delegation Agreement (DA) with Cambridgeshire County Council for the provision of Independent Advocacy Services for children and to enter into a Section 256 agreement with the Integrated Care Board (ICB) for the provision of Independent Advocacy Services for Adults, both relating to the period October 2023 – September 2027.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Gavin Mullin, Senior Commissioning Officer (Children's), Email: gavin.mullin@cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>7. Contract Award for Peterborough Adult Advocacy Service – KEY/8MAY23/01 To award the Contract for the Peterborough Adult Advocacy Service starting in October 2023 and running for 3 years with an option to extend for 1 year</p>	<p>Cabinet Member for Adult Social Care and Public Health</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Tara Mackey - Commissioner – VCS, Carers, Prevention & Early Intervention - Tara.Mackey@Cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>8. Cambridgeshire & Peterborough All Age Carers Strategy – KEY/8MAY23/02 Approve the new Cambridgeshire & Peterborough All Age Carers Strategy</p>	<p>Cabinet</p>	<p>10 July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A draft will be shared in April and then a refined version circulated for further comment in May.</p>	<p>Lisa Hall, Commissioner lisa.hall@cambridgeshire.gov.uk 07818 576514</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
9.	Disposal of Office Building – KEY/22MAY/03 - Disposal of Office Building	Cabinet	10 July 2023	Growth, Resources, And Communities Scrutiny Committee	Central Ward	Relevant internal and external stakeholders	Felicity Paddick Email: felicity.paddick@peterborough.gov.uk 07801 910971	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
10.	Peterborough Local Plan - Issues and Options Consultation Document – KEY/05JUN23/03 Cabinet to approve Issues and Options document for public consultation	Cabinet	10 July 2023	Growth, Resources and Communities	All Wards	Cabinet to approve Issues and Options document for public consultation	Gemma Wildman, Planning Policy Manager, 01733 863824, gemma.wildman@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Digital Strategy for PCC – KEY/19JUN23/02 - Approval of the Digital Strategy (and supporting Data, Technology & Cyber Strategies)	Cabinet	10 July 2023	Growth, Resources, and Communities Scrutiny Committee	N/A	N/A	Samantha Smith Email: sam.smith@cambridgeshire.gov.uk	Corporate Services	Digital Strategy, Cyber Strategy, Data Strategy & Technology Strategy
12.	Termination of contract with Eco-Modular Buildings Ltd for the design and build of St John Henry Newman Catholic Primary School – KEY/19JUN23/05 Eco-Modular Buildings Ltd have appointed Administrators. The Administrators have confirmed that Eco-Modular's contracts have not been sold along with their asset to the new owner. The contract will need to be terminated. The school is built and operational but there are a number of snags and defects which need to be rectified. Upon termination of the contract, the Council can make use of contract retention funds in order to rectify all remaining snags and defects.	Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services	Published for Consideration	Children and Education Scrutiny Committee	Hampton Vale and Hargate and Hempsted	Consultation with Education Capital Programme Board members and Legal and Governance.	Emma Everitt, Education Capital Projects Officer emma.everitt@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	PCC SEND and AP expenditure – KEY/3JUL23/01 Approval to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.	Councillor Lynne Ayres, Cabinet Member for Education, Skills, and Children Services	July 2023	Children and Education Scrutiny Committee	All Wards	N/A	Anna Wahlandt - anna.wahlandt@cambridgeshire.gov.uk 07881 426870	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
14. Draft Housing Strategy – KEY/3JUL23/04 Approval of draft Housing Strategy to commence public consultation	Cabinet	December 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Internal consultation with key service stakeholders to inform development of the draft strategy. Public consultation with key external stakeholders and residents for 6 weeks once the draft is approved for consultation	Anne Keogh Housing Strategy and implementation Manager anne.keogh1@Peterborough.gov.uk 07983343076	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15. Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01 - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills, and the University	July 2023	Children and Education Scrutiny Committee	All wards	Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups	David Rhodes, Commissioning Manager, Email: david.rhodes@cambridgeshire.gov.uk	Children and Young People’s Service	Paper from Children and Young People’s Committee in Cambridgeshire
16. Medgen Nursing Services Limited - KEY/17JUL23/02 - Approval for spend on a young person's placement for nine months.	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University	July 2023	Children and Education Scrutiny Committee	Central Ward	No other consultation sought.	Ros Anderson, ART Support Officer, Email: ros.anderson@cambridgeshire.gov.uk Tel: 01733 863986	Children and Young People’s Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Wellington Street & Dickens Street Car Parks Disposal – KEY/31JUL23/04 Car park disposals	Cabinet	18 September 2023	Growth, Resources, And Communities Scrutiny Committee	East	Any further consultation will be planned and proceed if decision is agreed by Cabinet.	Nick Carter, Service Director Growth & Regeneration, 07950 854161, nick.carter@peterborough.gov.uk	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
Write-off of irrecoverable debts in excess of £10,000 (Biannual process) KEY/31JUL23/05 To authorise the write-off of irrecoverable debts in excess of £10,000 shown as outstanding in respect of Non-Domestic (Business) Rates, Council Tax, Accounts Receivable (sundry debt) accounts and Housing Benefit overpayments.	Cabinet	18 December 2023	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Chris Yates, Acting Head of Finance for Corporate Services, chris.yates@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Peterborough Limited Update – an update on the in-year company finances	Shareholder Cabinet	11 September 2023	Growth, Resources and Communities Scrutiny Committee	N/A	N/A	Kitran Eastman Managing Director - Peterborough Ltd Email: Kitran.Eastman@peterboroughlimited.co.uk	Place and Economy	Commercial Sensitivity of Peterborough Limited The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
2. Disposal of City Centre Building – KEY/19JUN/04 Disposal of City Centre Building, Bridge Street, Peterborough	Cabinet	10 July 2023	Growth, Resources and Communities	Central	The decision is a PCC decision, therefore, there is only consultation with the Towns Fund Board, as the property was purchased with Towns Deal funds as part of the grant funded programme for the city.	Karen Lockwood, Programme Manager, karen.lockwood@peterborough.gov.uk, 07825 902794	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. Locality Asset Review – KEY/3JUL23/02 Review of all Locality Assets	Cabinet	18 September 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, felicity.paddick@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Acquisition of Homes – KEY/3JUL23/03 Acquisition of Homes	Cabinet	10 July 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, felicity.paddick@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

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PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM 31 JULY 2022								
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Elaine Redding, Email: elaine.redding@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Scrutiny Report</p>
<p>2. Werrington Fields and Ken Stimpson Secondary School - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Jonathan Lewis, Service Director, Education Email: jonathan.lewis@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Cabinet Member Decision Notice, Background Information Document It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Approval and Endorsement of a new countywide Infant Feeding Strategy - Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire & Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk , 07583040529</p>	<p>Public Health</p>	<p>Paper and Strategy to be submitted closer to the Cabinet meeting</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5. Approval of Delegation Agreement for Floating Support Service - Requesting approval to delegate authority to CCC to enable them to deliver a new jointly commissioned Floating Support service on behalf of PCC.	Cabinet Member for Adult Social Care and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Feedback gathered from existing customers, service staff and external stakeholders/partners.	Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6. Approval to award a grant for a Mental Health Supported Living service. - Approval to award a grant for revenue funding to Eastlands Mental Health Supported Living Services, for a period of 1 year period, from April 2023.	Cabinet Member for Adult Social Care and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Consultation not required as seeking no change to existing service	Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

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